Educational Director (Must have ECE Certification)

We look for a dynamic and energetic Center Director (Educational Director) who wants to make a difference in the lives of young children and their families, while effectively and efficiently running all aspects of school operations.

Responsibilities:

- Be accountable for the operation of the school, ensuring that the school is operating in accordance with company and state licensing standards.
- Complete Knowledge of Article 47 and other associated regulations.
- Maintain the high quality of the company and play a major role in making the company a provider of choice in educational programs for the communities that we service.
- Ability to perform complete staff management including hiring, retaining, maintaining compliance, mentoring, and scheduling.
- Conduct tours and oversee all aspects of admission.
- Develop and nurture strong ties with families.

Qualifications:

- Valid NYS Early Childhood Teaching Certification (Birth to Grade 2 or Grade 1-6).
- Bachelor’s or Master’s degree in Early Childhood Education or Child Development.
- Must have at least 3 years of management experience working in a licensed childcare facility.
- Demonstrate good written and oral communication skills (writing newsletters).
- Must be flexible, reliable, and punctual.
- Must be friendly, lighthearted, and self-motivated.
- Must be able to keep a clean, neatly organized environment.
- Must have the strong business acumen to run a center with total autonomy.
- Must have S-95 and F-07 Certification

Job Type: Full-time
Pay: $75,000.00 - $85,000.00 per year

BedRock Preschool
3220 Arlington Avenue
Bronx, NY 10463

Email resume to careers@BedRockPreschool.com